

Women Deliver 2023 Conference

Code of Conduct and Registration Policies Statement

Purpose

The Women Deliver 2023 Conference to be held in Kigali, Rwanda July 17-20, 2023 at the Kigali Convention Center, BK Arena, the Intare Conference Arena, with concurrent Women Deliver 2023 virtual programming and Women Deliver pre-Conference Global Dialogue events (collectively, “WD2023”) will catalyze conversations among stakeholders from around the world, address challenges, and identify opportunities to advance gender equality, sexual and reproductive health and rights, and improve the wellbeing of girls and women, in all their intersecting identities. WD2023 will convene thousands of decision-makers from diverse fields, including civil society, government, the private sector, and international agencies, alongside women’s rights organizations and movements, youth-led and LGBTQIA+ organizations, and advocates representing the intersectional identities of girls, women, and underrepresented populations. WD2023 will identify solutions, bolster accountability, and drive change. This Code of Conduct and Registration Policies Statement (“Statement”) seeks to ensure a welcoming environment for the anticipated 6,000 on-site and 200,000 virtual WD2023 participants so all can fully and safely engage in critical dialogue, knowledge sharing, and networking.

Expectation

Women Deliver is committed to an accessible and inclusive space that is free of harassment, disruption, intimidation, abuse, and discrimination based on race, color, sex, ethnicity, language, religion, sexual orientation, gender identity or expression, national or social origin, age, familial status, political or other opinion, or disabled status. As such, Women Deliver expects all participants, whether participating in-person or virtually, to comply with local law and abide by this Statement as well as the rules and policies of the venue or platform, whether the venue or platform is a convention center, arena, or any other WD2023-affiliated space such as a hotel, transportation, or digital platform.

While attending WD2023, participants agree to:

- Be respectful in all interactions with other participants.
- Communicate openly and thoughtfully and encourage others to do the same.
- Prominently display their WD2023 registration badge at all times and agree not to transfer their badge to another individual or otherwise assist an individual with unauthorized access to WD2023.
- Conduct themselves in a manner that comports with both the letter and spirit of this Statement especially when engaging in electronic communication or on social media whether before, during or after WD2023.

- Appreciate power dynamics in interactions and not abuse such power especially when related to position, wealth, race or gender.
- Not impersonate another individual or intentionally deceive others by communicating under a false name or name participant is not entitled to use.
- Report violations of this Statement in good faith and not retaliate against another participant for reporting a violation of this Statement.

The following behaviors will not be tolerated:

- Harassment, intimidation, threats, violence, stalking, bullying, microaggressions, insinuations, disparaging comments, boisterous, lewd, offensive, disruptive, or unwelcome behavior, including invasion of privacy towards other participants in any form, including physically, verbally, and in writing (text messages, emails, social media posts, chat boxes during virtual presentations, etc.) that are harmful or interfere with another participant's positive experience.
- Sexual harassment or sexual assault of any kind including unwelcome advances, threats, or stalking; inappropriate contact; inappropriate requests for sexual favors; all other verbal, visual or physical conduct of a sexual nature based on gender; offensive comments, jokes, drawings, pictures, photography, recording, cartoons, innuendos, or other sexually oriented verbal or written statements.

Mitigating Risk for Adolescents and Youth

Women Deliver advocates for the meaningful engagement of young people through its Young Leaders Program, which provides young advocates the resources necessary to extend their influence and actively shape the policies that affect their lives. In support of this commitment, Women Deliver will invite, and encourage active participation of young activists, some under the age of 18. Accordingly, Women Deliver understands its obligation to mitigate the risk associated with including this vulnerable population, and requires all WD2023 participants to uphold, respect and abide by the letter and spirit of Women Deliver's Child and Young Person Safeguarding Policy which is accessible [here](#) and on Women Deliver's website. Updates or revisions to this Policy that are posted to Women Deliver's website are incorporated herein by reference.

All registrants 12 through 17 must have the permission of, and be directly supervised by, their parent or designated 18 or older guardian or companion, throughout their participation in WD2023. Such parent or designee must register for, and attend alongside, the WD2023 event in which their 12 through 17-year-old registers and participates.

Any parent or designee who intends to participate in WD2023 accompanied by someone 11 or younger should contact Women Deliver at "wd2023@WomenDeliver.org". All attendees 11 and under must be always accompanied and supervised by their WD2023 registered parent or designee.

Reporting Perceived Violations

Any participant who, in good faith, believes there has been a violation of this Statement should:

1. Report the incident to the attendant at the designated area of the venue or send an email to: "wd2023@womendeliver.org". Please include your name, date of the incident, your contact information, and as much detail as possible.
2. In the event of an emergency or threat of immediate danger, contact the local authority and follow the emergency protocol for the location.

Consequences of Violations

Incident reports will be handled as quickly as possible and ideally before the conclusion of the event where the incident occurred. A review of the submitted incident report will be conducted, which could include speaking with the individual submitting the incident report as well as the individual about whom the report is submitted.

Women Deliver, in consultation with event security, will determine an appropriate action to take in response to the incident report. Incident reports may be shared with the alleged violator's employer, host organization, and/or parent or guardian.

Women Deliver reserves the right in its sole discretion to determine what constitutes a violation of this Statement and what action(s) will be taken as a result of the violation. Women Deliver reserves the right to refuse or cancel any registration at any time and shall not be held accountable for any fees associated with such refusal or cancellation.

Possible Actions Taken Against Alleged Violators of this Statement

Any participant found to be in violation of this Statement may face one or more of the following consequences:

1. Request that the violating behavior immediately stop.
2. Deletion/removal of content the subject of the violation.
3. Removal from the venue or virtual platform.
4. Revocation of WD2023 badge and expulsion from WD2023 without refund of paid fees or liability for costs or damages associated with the revocation and expulsion.
5. Egregious violations of this Statement may result in banning the violator from participating in future Women Deliver events.
6. Referral to local authorities.

Possible Actions Taken in Support of Individuals Harmed by a Violation

When requested and warranted, Women Deliver will provide support to those who may have been harmed by a Statement violation and incident reporters, including but not limited to:

1. Provide an escort.
2. Contact hotel/venue security or local authorities.
3. Brief key staff on a need-to-know basis and refer to response/victim assistance.
4. Offer support to participants experiencing victimization.

Recordings and Photography

Video and audio recordings as well as photographs or other images of a participant's likeness may be taken or made at WD2023. Participant agrees to the filming, display, release, publication, exhibition or reproduction of their image and anything spoken by them to be used for news, web casts, promotional purposes, telecasts, advertising, inclusion on web sites, or any other purpose. Participant releases Women Deliver from any liability connected with such recording or having their image and likeness used by Women Deliver or a third party.

Women Deliver encourages the use of descriptive captions and giving content credit whenever possible.

Intellectual Property

Women Deliver relies on a third party to manage the WD2023 registration process. Participant agrees to the [terms and conditions](#) of the third party's intellectual property policy. The virtual platform is proprietary property and all source code, databased, functionality, software, website design, audio, video, text, photographs and graphics and the trademarks, service marks, and logos contained therein are owned or controlled by Women Deliver or licensed to Women Deliver and are protected by copyright and trademark law. The content of WD2023 is provided for participant's information and personal use only. No part of the content may be copied reproduced, republished, uploaded, posted, publicly displayed, translated, transmitted, sold, licensed, or otherwise used for commercial purposes.

Disclosure of Information

Participant agrees:

1. All registration information is true, accurate and complete.
2. Registration information will be promptly updated as necessary.
3. They will not access the virtual platform through automated or non-human means, whether through bot, script or otherwise.

4. They agree to keep their registration log-in information and password confidential and acknowledge that they will be held responsible for all use of their account.

Participant agrees to the [privacy policy](#) of the third party that manages the WD2023 registration. Women Deliver has access to personal data submitted as part of the registration process as well as information about participant's computer hardware and software such as registrant's IP address, browser type domain name, access times and referring website addresses. Participant gives Women Deliver limited permission to share participant's personal data with its partners. Women Deliver may use or disclose the information collected to satisfy any legal obligations.

Participant should keep in mind that if they directly disclose their personal data through WD2023 public message boards, chat systems, or any other data sharing application offered on the virtual platform, this information may be collected and used by others.

Women Deliver will not sell, rent or lease participant's registration information to a third party but it may use the information to (1) track payments; (2) provide participant the online WD2023 applications (for example: lobby, web-conferences, chats, exhibitors area, etc.); (3) provide participant the WD2023 content; and (4) contact participant for WD2023-related purposes.

In addition, Women Deliver may share data with trusted partners to help it perform analysis or send email. All such third parties are prohibited from using personal information except to provide these services in connection with WD2023, and they are required to maintain the confidentiality of participants' information.

Women Deliver may disclose personal information, without notice, only if required to do so by law or in the good faith belief that such action is necessary to (a) conform to the edicts of the law or comply with legal process; (b) protect and defend the rights or property of Women Deliver; and (c) act under exigent circumstances to protect the personal safety of other participants or the public.

Safety and Health

The health and safety of WD2023 participants is paramount. All participants are expected to adhere to and abide by the safety and health protocols the Government of Rwanda and WD2023 venues have in place at the time of WD2023 to protect against the spread of COVID-19 or other communicable disease, including social distancing, hand washing, staying home if you are sick, and other disease prevention measures. All participants must be fully vaccinated against COVID-19. Failure to provide proof of full vaccination may cause participant to be denied admission to, or removed from, WD2023.

Participant understands that the measures being taken by the Government of Rwanda and WD2023 venues are for participants' safety. Participant acknowledges that despite these measures, COVID-19 and other communicable diseases are highly contagious and there is an inherent risk that participant may contract COVID-19 or other disease while participating in WD2023 and participant knowingly assumes that risk. Further, participant accepts sole responsibility should participant become infected with COVID-19 or other communicable disease while participating in WD2023. Participant hereby

releases, holds harmless and agrees not to pursue a claim against Women Deliver arising from participant's exposure to or contraction of COVID-19 or other communicable disease whether infection occurs before, during or after WD2023.

Participant acknowledges that by registering, participant is agreeing to abide by applicable health-related rules, policies and protocols as a condition of participation and that noncompliance can cause participant to be denied admission to, or removed from, WD2023.

Release and Indemnification

As a voluntary participant of WD2023, participant releases Women Deliver from all claims, actions or demands that participant has or may have related to WD2023 including but not limited to, (a) any bodily, mental or emotional injury, illness, death, property damage or loss that may result from participation in WD2023, and (b) libel, defamation, misappropriation, invasion of privacy or right of publicity, other similar claims related to the use of participant's name or likeness, or based upon any use of, or failure or omission to use, participant's name and likeness. Participant will indemnify and hold harmless for, from, and against all claims, liability, loss, damage and expense, including reasonable attorney's fees, which may be brought against Women Deliver related to WD2023.